**Instructions**

Please supply requested information in the blue-shaded areas and indicate any attachments that have been included. Where appropriate, supporting documentation may be referenced by specific page and/or paragraph number(s).

**If any of this response contains confidential information, as defined by IC 5-14-3, provide a separate redacted (for public release) version of this document. Specify which statutory exception of APRA applies and provide a description explaining the manner in which the statutory exception to the APRA applies.**

**Respondent Name: Guidehouse**

| **Clarification Question** | **Respondent Response** |
| --- | --- |
| 1. Technical Proposal Section 2.4.3.3   Guidehouse mentioned, “As mentioned in Section 2.4.3 “The Guidehouse team will plan to work closely with the team at the PCRD, the DEA administering entity, on public outreach and stakeholder engagement, to ensure that both processes are aligned.” Please provide clarification on who will be on this team and what they will work on specifically. | The Guidehouse team anticipates a significant degree of overlap in public outreach and stakeholder engagement as part of the State Digital Equity Plan and BEAD Five-Year Action Plan development processes. In Phase 1 of our BEAD Five-Year Action Plan development work, our engagement manager, public outreach and stakeholder engagement leads, listed in table below, will plan to reach out to their counterparts at the Purdue Center for Regional Development (PCRD) working on Indiana’s Digital Equity Plan development. The goal of this discussion is to learn more about the public outreach and stakeholder engagement work PCRD has planned and to identify opportunities to combine outreach, listening sessions, surveys, site visits, and other initiatives to mitigate repeated activities.   |  |  | | --- | --- | | **Public Outreach and Stakeholder Engagement Leads** | **Title** | | Harrison Phelan | Engagement Manager, Guidehouse | | Darryl Greene | Stakeholder Engagement Subject Matter Expert, Guidehouse | | Nicole Himel | Stakeholder and Community Engagement Lead, Guidehouse | | Julie Phillips | Community Outreach Advisor, aFit (MWBE) |   We believe having a coordination structure in place between both teams will help Indiana develop a BEAD Public Outreach and Stakeholder Engagement Plan that is complimentary to DEA, but unique and tailored to the requirements for the BEAD Five-Year Action Plan. We will ultimately take the State’s lead on the preferred approach for communication and collaboration between teams. |
| 1. Within your response, if you have partnered with a person or entity who currently has a contract or working agreement with a state agency or organization, please describe how your company envisions backfilling or replacing team members that are currently with the State. | We will communicate with the State well in advance of any required personnel changes that may impact this project or any other project currently supported by our team members.  If any of our subcontracting partners are currently working with the State, we will prioritize leveraging team members that are not already full-time committed to supporting the State. If some of those team members are essential to the success of this initiative, we will put together transition plans for each identified team member. We be sure to have dedicated overlap periods of staff rolling off/ramping down in order to provide adequate time for knowledge transfer. Anyone that potentially ramps down on a particular project will still be available to contact in case needs arise.  Guidehouse and our partners have thousands of qualified staff available for backfill purposes. We are dedicated to providing the State the resources it needs to be successful across all of its initiatives. |